



INTERNATIONAL PATIENT DISCHARGE PROCESS IN KARMANIA HOSPITAL

Registering discharge order by the curer doctor and approving by the IPD doctor



Notifying the patient's discharge order to the IPD expert by the nurse



Presenting the necessary training to the patient during discharge by the nurse



Registering consumables used for the patient in HIS by the unit secretary



Performing quantitative and qualitative audit of the patient's file and completing the sheets audit checklist form by the unit secretary



Delivering the file to documentarians to be completed by the unit secretary



Sending the file to the reception for checking patient's insurance documents, type of room and filling out the relevant form by the



Delivering the file to the discharge unit by the reception staff



Controlling patient charges on file and ensuring adaption with HIS information by the discharge staff



Settlement of the patient's account and issuance of invoice by the discharge staff



Delivering the receipt and receiving costs for approving the bill and issuing the patient's exit sheet by the cashier



Preparing a copy of the file summary in Latin by the IPD doctor and delivering it to the patient



Viewing the patient's exit sheet by the nurse



Leaving unit and hospital by the patient and companion with the IPD expert, supervisor and unit in charge escorting



Registering patient's information in the Health Tourism System by the IPD expert